

# UCSD APA Wikipedia Edit-A-Thon HOW-TO!

## Start here:

Go to <http://libraries.ucsd.edu/blogs/blog/apawiki2015/> (keep this page open in a new window/tab for reference)

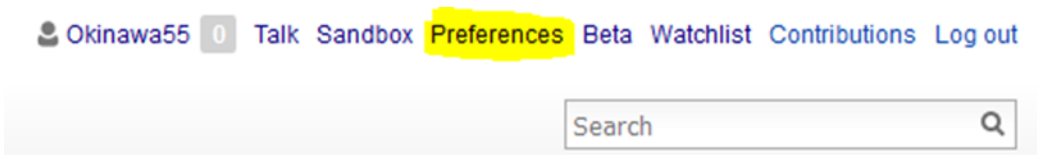
Go to Wikipedia— <https://en.wikipedia.org>

Log in or Create a new account.

## Visual Editor—

New accounts already include this. If you already have an account, you can activate the Visual Editor.

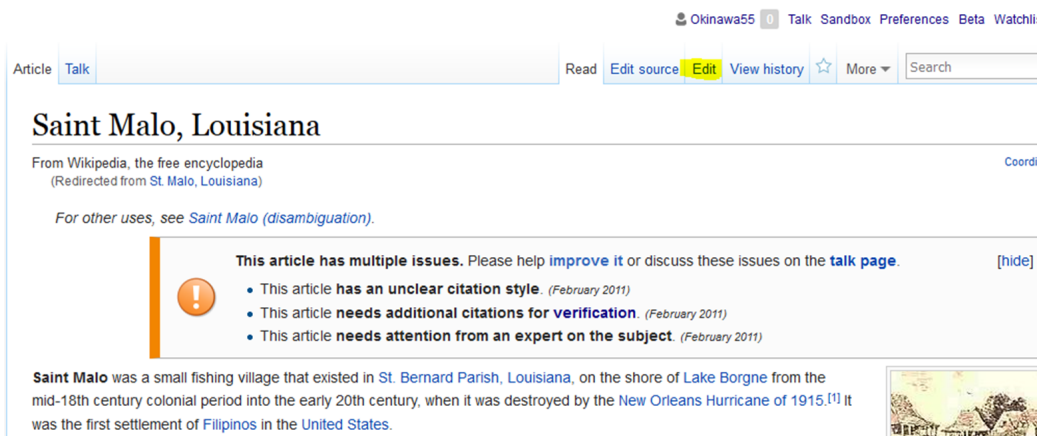
To opt-in, go to Preferences → Beta Features → Visual Editor → Visual Editor → Save (at bottom)



## When looking at a Wikipedia page:

Edit source = edit using wikimarkup

Edit = use VisualEditor



## Choose a subject to work on. (write name on white board in front of class)

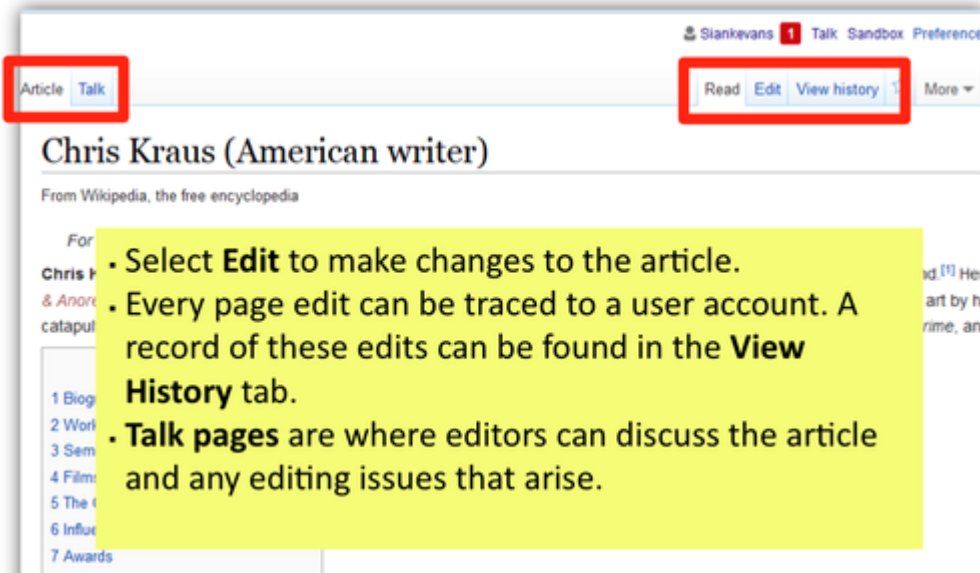
Check to see if your person/topic already has a page. You can type it into the Wikipedia search bar. If it exists, but is light on content, you can choose to edit it and add more information.

*Note: When choosing your article subject, please keep in mind the conflict of Interest policy and notability guidelines. They are posted in the classroom.*

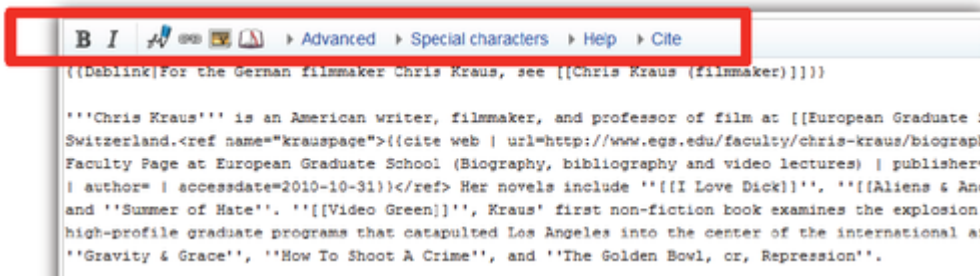
## Gather your research.

Whether you're writing a new article or improving an existing one, any information you add to Wikipedia must be verifiable. Start by gathering **AT LEAST THREE** reliable, published sources—books, newspapers, magazines, academic journals, oral history transcripts—that you can use to write your article. These can be online or print publications, but remember they must be independent of your subject—no artists' websites, gallery press releases, etc. You'll be adding inline citations (footnotes) that reference these sources, making it possible for any reader to verify the information in the article.

## How to Edit an Existing Page:



At the top of the editing window, there's a toolbar that you can use to bold, italicize, add links to other Wikipedia articles or external websites, insert images, and more.



At the bottom of the window, you'll find the edit summary. You can enter a description of your changes in the edit summary field and, when the edit is minor, check the "This is a minor edit" box.

\*Add a note about today's event— This entry was created for the 2015 APA Wiki-edit-a-thon

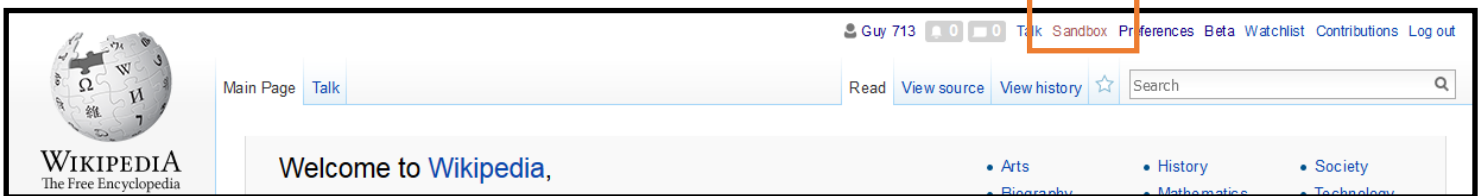


• You should always use the **Show preview** button. After you've entered a change in the editing window, click the **Show preview**. This lets you see what the page will look like after your edit, before you actually save it to Wikipedia.

## How to Create a New Page:

Your Sandbox is a great place to draft an entry. Once you have your text and are happy with your citations and formatting, you can copy and paste it into a new entry.

### Go to your Sandbox.



If you created a new account today, follow the link to create a new sandbox.

### Begin writing.

Your opening paragraph must:

- Start with the subject's full name in bold, followed by dates of birth and death in parentheses.
- Provide context—most often, nationality and occupation (i.e., American designer)
- Assert notability. What was this person best known for? (legacy, awards, museum collections, etc.)

**Deborah Evelyn Sussman** (May 26, 1931 – August 19, 2014) was an American designer and a pioneer in the field of [environmental graphic design](#).<sup>[1]</sup> She was best known for her bold, colorful designs for the [1984 Summer Olympics](#) in Los Angeles, and other work that incorporated graphic design into architectural and public spaces.<sup>[2]</sup>

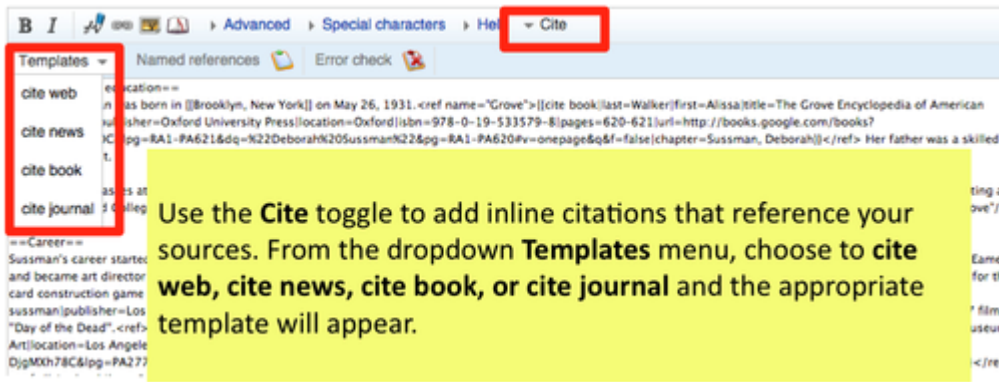
As your article grows, you can add section headings such as:

==Early Life and Education==  
==Selected Works==  
==Exhibitions==  
==Awards==

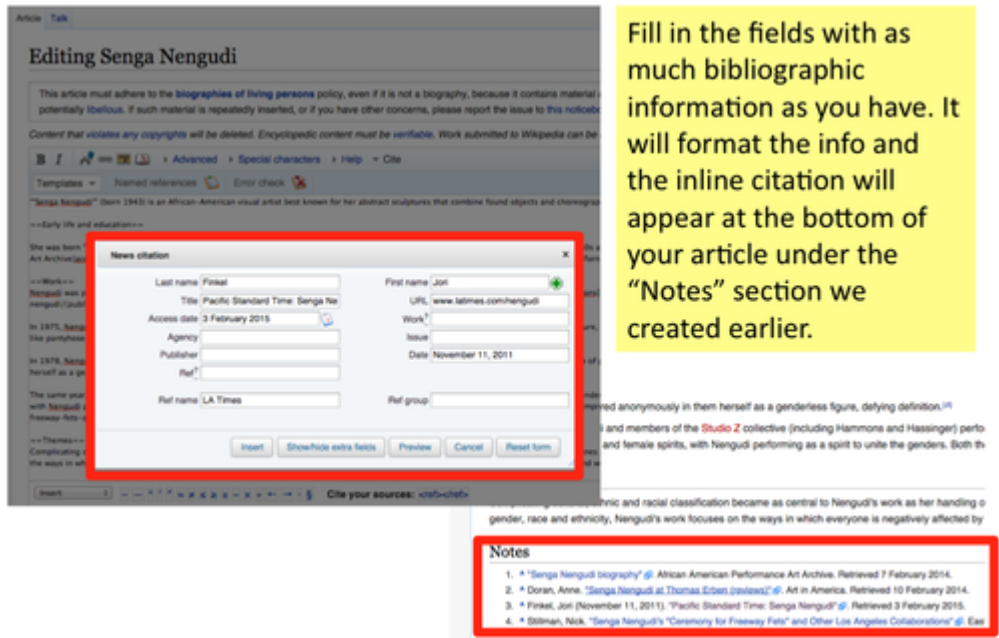
To create a sub-heading within any section, use 3 [=] instead of 2 [=].

A screenshot of the Wikipedia editing window. The top navigation bar includes links for 'Advanced', 'Special characters', 'Help', and 'Cite'. The main content area shows a paragraph of text with a red box highlighting the text: '==Notes== {{Reflist}}'. A yellow box with black text provides instructions: 'Type the following in your editing window: ==Notes== {{Reflist}} The text of your article should be typed ABOVE this Notes section, because it's where your footnotes will appear.'

## Cite! Cite! Cite!



Use the **Cite** toggle to add inline citations that reference your sources. From the dropdown **Templates** menu, choose to **cite web**, **cite news**, **cite book**, or **cite journal** and the appropriate template will appear.



Fill in the fields with as much bibliographic information as you have. It will format the info and the inline citation will appear at the bottom of your article under the "Notes" section we created earlier.

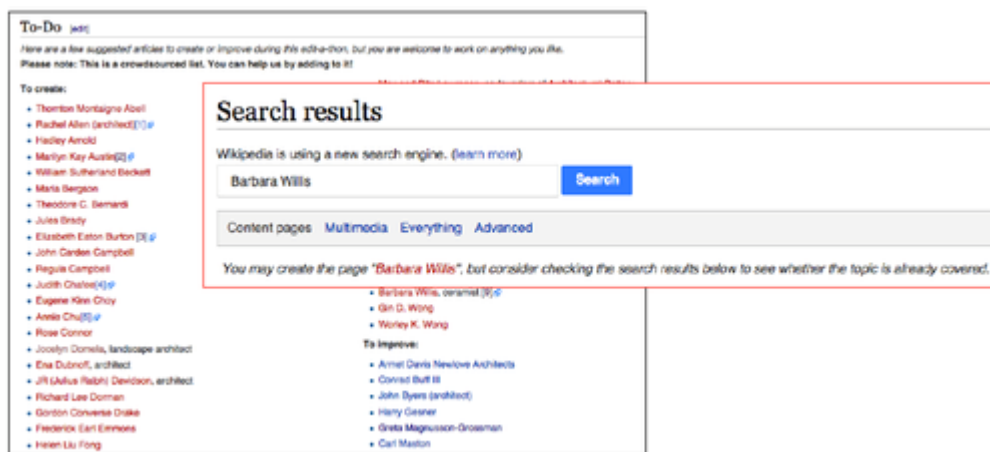
**Notes**

1. <sup>↑</sup> "Senga Nengudi biography" <sup>ⓘ</sup>. African American Performance Art Archive. Retrieved 7 February 2014.
2. <sup>↑</sup> Doran, Anne. "Senga Nengudi at Thomas Erbes (review)" <sup>ⓘ</sup>. Art in America. Retrieved 10 February 2014.
3. <sup>↑</sup> Finkel, Joel (November 11, 2011). "Pacific Standard Time: Senga Nengudi" <sup>ⓘ</sup>. Retrieved 3 February 2015.
4. <sup>↑</sup> Stillman, Nick. "Senga Nengudi's 'Ceremony for Freeway Fats' and Other Los Angeles Collaborations" <sup>ⓘ</sup>. East

*Note: If citing a source that you will likely reference again, be sure to give it a nickname in the Ref name field. Then you can use the Named References tool and select it from a dropdown menu, instead of filling out the template again.*

## Create New Entry

Once you're happy with your text and formatting in your Sandbox, you can copy/paste your code into a new entry. Enter your topic/person in the Wikipedia search box. And—if it doesn't already exist—follow the prompt to create a new page. [If you don't see the prompt, check to be sure that you are logged in.]



The image shows two overlapping screenshots from Wikipedia. The background screenshot is the 'To-Do' list, which includes a list of names under the heading 'To create:'. The foreground screenshot is a search results page for 'Barbara Willis'. It features a search bar with the text 'Barbara Willis' and a 'Search' button. Below the search bar, there are tabs for 'Content pages', 'Multimedia', 'Everything', and 'Advanced'. A message states: 'You may create the page "Barbara Willis", but consider checking the search results below to see whether the topic is already covered.' Below this message, there are two columns of search results. The first column lists 'Barbara Willis, ceramicist [3]', 'Gin D. Wong', and 'Worley K. Wong'. The second column, under the heading 'To improve:', lists 'Arnell Davis Newlove Architects', 'Conrad Bull III', 'John Byers (architect)', 'Harry Gesner', 'Greta Magnusson-Grossman', and 'Carl Minton'.

## Troubleshooting: Naming / Disambiguation

If there is already an article with the same name as the one you want to create, you may need to [disambiguate](#) (or make less ambiguous) by adding a parenthetical tag—for ex., Charles Gaines (artist), to avoid confusion with the Wikipedia entry for a different Charles Gaines. If you need help naming your article, just ask.

## Ready to Publish?

Before you save your new article, be sure it has all of the following:

- No conflict of interest
- Written from a neutral point of view
- At least three inline citations to published, reliable sources that are independent of the subject and prove notability.

When you're ready, use the Save Page button to publish your new article to Wikipedia!

In Wikipedia, a stub is a short article in need of expansion. A good stub provides context so other editors can improve upon it. My recommendation: include at least three inline citations and then PUBLISH! A short article is better than none.

## Evangeline Montgomery

From Wikipedia, the free encyclopedia

**Evangeline "EJ" Montgomery** (born May 2, 1933 in New York, NY) is an American *artist* known primarily for her metal work. She has also worked as a *printmaker*, *lithographer* and *curator*. She received the *Women's Caucus for Art Lifetime Achievement Award* in 1999.<sup>[1]</sup>

Montgomery moved to *Los Angeles* in 1955 where she worked in jewelry design.<sup>[2]</sup> She received her B.F.A. from the *California College of Arts and Crafts* in 1969.<sup>[3]</sup>