

July 11, 1977

M E M O R A N D U M

TO: Field office directors

FROM: Gilbert Padilla, Secretary-Treasurer

Re: Third Constitutional Convention election of
delegates from ranch communities

Enclosed is the call to the union's Third Constitutional Convention. Please read it carefully, especially the section on representation.

On a separate page you will find the number of delegates which the Ranch Communities are entitled to send to the Convention.

The following is the agenda that should be followed in conducting Ranch Community meetings where delegates are elected:

- A. Call meeting to order.
- B. Ranch Committee roll call.
- C. Minutes of last meeting.
- D. Reading of Convention Call.
- E. Appoint Election Committee.
- F. Nominations from the floor.
- G. Elections.
- H. The nominees receiving the most votes become the delegates. For example, on a given Ranch the six nominees receiving the most votes become the delegates, if six delegates have been allotted for that Ranch.
- I. Of the nominees not elected as delegates, the ones with the greatest number of votes become the first alternate. The candidates with the second greatest number of votes become the second alternates, and so forth. You should elect the same number of alternates as delegates.
- J. Old business.
- K. New Business (Pass out Credentials).
- L. Adjourn.

Procedures for Elections:

1. The election must be held on or before the last Sunday in July.
2. After the election, there will be seven days for reporting any irregularities to the Secretary-Treasurer of the union.
3. Election must be by secret ballot.
4. Minutes of meetings and ballots must be kept and sent to Secretary.

5. Names, social security numbers, address, telephone no. for each of the Delegates and Alternates must be kept.
6. Keep list of names of persons attending the election.
7. In order to be able to nominate and elect delegates at the same meeting, the attached sample ballot should be used. They work as follows:
 - A. Each nominee is given a sign with a number.
 - B. The nominee stands with his sign in front of the members who are voting.
 - C. Members then vote by number for the candidates they want, each member should vote by number for the candidates they want. Each member should vote for the number of delegates permitted at that ranch.
8. Nominees also have the right to vote.
9. Field office staff may not be elected as delegates from a ranch.
10. No nominees may participate in counting the ballots.

Do Not destroy the ballots after voting. Send the following information in sealed envelopes to the Secretary-Treasurer of the Union, La Paz, Keene, California, 93531.

- A. The name of the Ranch Committee.
- B. The time and place the election was held.
- C. The signatures of five (5) persons who witnessed the election.
- D. The signature of the field office director responsible for carrying out and reporting the election.

LET US KNOW THE NAMES OF THE DELEGATES IMMEDIATELY AFTER THE ELECTION. Please call the Convention Office at La Paz, (805) 822-5571 with this information.

When you receive the completed Credential after the ranch community elections, the original credential should be sent to the Secretary of the Union IMMEDIATELY after the election of delegates. The credential copy should be retained by the delegate and MUST be presented to the Credentials Committee at the Convention.

If you require further information, please call Kent Winterrowd at the Convention Office at La Paz.

Viva la Causa!

KW/amm

Enc: Credentials
Sample ballot
Convention Call