

TO: ALL ACADEMIC

FROM: DAVID MILLER via Tom Allen

SUBJECT: Classroom Condition Survey June 13, 2001

NOTE: You may respond by simply replying to this message or by sending your reply to Tom Allen <[twallen@ucsd.edu](mailto:twallen@ucsd.edu)>, mail code 0001.

Colleagues:

On behalf of the SVCAA, I am writing to solicit your input regarding the condition of classrooms in which you teach. There was concern raised at the last departmental chairs meeting about the condition of rooms (e.g. ventilation, lighting, cleanliness) and the available facilities. It seems appropriate to survey the faculty at the conclusion of this academic year.

If there were poor conditions or difficulties in a classroom(s) in which you taught this year, could you please make a comment to me by return email. Please provide the room number and be as specific as possible about the problem(s). If you have a suggestion for improvement please offer it. Once we can identify specific problems we will work with physical plant to solve them for the forthcoming year.

Thank you.

Dave Miller  
Associate Vice Chancellor  
Academic Planning & Programs