

# SPRING QUARTER

## EVENTS :

- Meetings
- Dances (2)
- Movie Night
- Gay Awareness Week
- Sun God Festival

## MEETINGS

People are still coming out of the closet in droves! Society is changing. Ellen is out-of-the-closet and so are you. However, that doesn't mean that everyone is just as comfortable with their "gayness" as you. Remember, no CLIQUE-ING. Save it for after the meeting. Meet new friends, talk to someone new, win a toaster oven! Do whatever it takes to make new (and old) members comfortable in the gay environment that is the LGBA meeting!

It's Spring! The flowers are blooming and the rain is showering! The toaster ovens are toasting and the "closet



cases” are tearing down their doors. Wow! Well, some flowers may be shrivelling because they are burnt out from school. And if you ran LGBA by yourself, you are probably shrivelling, too. But, you didn’t run LGBA by yourself because you had so many people fighting over each other to help you any way they could, so you’re not burnt out, right?! And if you are, well...I hung on and so can you.

Don’t get discouraged if attendance slows down. Everyone is burnt out. Too many papers. They are all trying to finish up their year. Some will be graduating only to find out that they didn’t pass their Physics class and will have to return to take the class over. Everyone’s rushing. Don’t let that affect you.

### **What to Do :**

- Yes, again, you have to turn in a new listing in to *The Guardian*.
- Post more flyers and use other methods of publicity.
- Have people sign-up for more office hours.
- This is the quarter that you want to remind the members that San Diego Pride is in late July. Will someone be gathering a group to march in the parade? It’s lots of fun! Keep reminding them every week.



## DANCES

This last quarter leaves lasting impressions on our attendees. Many of them may turn 21-years-old during the summer. Give them a reason to attend our dances next year instead of going to a club that's going to cost them five bucks to enter and get attitude from some bitchy queens or unfriendly women who probably think they look hot but couldn't warm up the sun if they wanted to. Go out with a blast! That's a figure of speech. Keep it legal. We still have a reputation for having the safest and most trouble-free events on campus.

### ***What to Do :***

- Reservation! We better have it or else we're going to have to hold the dance on a weekday like we did a few years back.
- Flyers! Banners! Love! Valour! Compassion! Visibility! Get the word out on our event!
- Important!!! The last dance of the year -- avoid scheduling it on the same weekend of Long Beach Pride! It is terrible competition. Don't do it!



## MOVIE NIGHT

Last movie night for the year. How many gay or lesbian movies can be made in a year? If you run out of ideas for recent movies, there are many older movies with lesbian or gay themes. OR, you can show a movie that LGBA has already shown. Make sure that it's been a long time since the last time so that everyone think that it's new.

### **What to Do :**

- It's the same old stuff as the other movie nights!
- Price Center Theater or Warren Lecture Hall? Where's your reservation? Remember that the Price Center requires that the blue forms be submitted four weeks in advance.
- P-U-B-L-I-C-I-T-Y! Try it all! You should be used to it by now. It should be old hat. Do it with your hand behind your back. Do it with your eyes closed. Do it on one foot! How fresh do you stay in that can. Wait a minute. That's lines the Cowardly Lion says. Anyway, you know what I mean. Just Do It! (Wear Nike's if you want.)



## GAY AWARENESS WEEK

Gay Awareness Week is a week full of seminars and workshops designed to educate not just LGBT people on campus but for those who would like to learn more about the gay community. You may invite speakers to come but I recommend that you have students do presentations. This way, not only do the attendees learn but the presenter learns when she or he is researching her or his topic for presentation. With the knowledge that this person has gained, she or he will be more knowledgeable on gay issues. That is one of the many problems today's LGBT people have--they don't know gay issues or history.

### ***What to Do :***

- Make reservations EARLY! Before, we've held our workshops in the Price Center in the conference rooms. These rooms are taken up fast by other groups so you should make reservations as early as possible! I'm not kidding. Price Center Reservations likes to know the names of each program, too, so that they can set them up on the marquee. Without a



room, it would be pretty hard to present a workshop in a discreet environment.

- Find presenters. You can contact those who have done it before and see if they would like to do it again. Encourage others to do research on a topic and present it. What they learn may be the topic of their next term paper in a future course of theirs.
- Announce this at the meetings. Urge the members to support their peers by attending their sessions.
- Print up flyers and cover the campus with them. Let people know that Gays are on campus! Paint banners and use all the publicity methods that are there at our service. (See Appendix)
- At your specific session, you may start a little after your start time to allow stragglers to come in. The slow ones may be the ones that need to hear your presentation the most.
- Most important is to have fun.

## GAY JEANS DAY

Don't let this fool you. Many people think that this day is for gays. Nope! It's actually a kind of



“experiment” for the non-gays and we are the scientists observing. Let me explain. Almost everyone on campus wears jeans everyday. They don’t even realize that that is the norm on campus. Gay or not, jeans are the trend that we take for granted. If there was a designated dress for gays only, then many non-gays would steer clear from that particular article of clothing.

On Gay Jeans Day, gays *can* wear jeans to show everyone that they are gay. However, there will be many people who will forget that it is Gay Jeans Day and go to school wearing jeans. When they realize that that is the day, they will either feel embarrassed that people may think that they are gay for wearing jeans or they may not care whether people think that they are gay or not. That last one is what we would like people to feel but not everyone is going to feel that way.

In the past, many have gone back home to change. There was a story about one guy who didn’t have anything *but* denim and begged his roommate for a pair of pants. Imagine. On that day, keep an eye on people who always wear jeans. Are they wearing something different?

### **What to Do :**

- Usually, Gay Jeans Day is the Thursday of Gay



Awareness Week. Why? It just has been for the past several years.

- Make flyers and post them and take advantage of all the publicity methods available. We want everyone to know that this day is Gay Jeans Day or the experiment won't work.
- Announce this at the meetings and if it is held during Gay Awareness Week, announce it at each session.
- Observe. Take notes. Go back to the meeting and share stories that you've heard or experienced yourself.
- Important note: Ask friends to wear jeans on that day even if they are not gay. This is a show of support for LGBT people on campus and off.

## **SUN GOD FESTIVAL**

The Sun God Festival is the last campus-wide event of the school year. This is the most anticipated event at UCSD. There will be choices of game, food and information booths, the latter costing the least to run. LGBA has been known to be real "colorful" with our booth year after year.



## **What to Do :**

- Fill out the Sun God forms and pay the fee early! We have to sign-up for a booth first. These go fast! If you choose to do a food booth, these are the most popular but most expensive to run. No matter what, go sign up for a booth on the very first day that there are sign-ups!
- There may be a mandatory meeting for the Sun God Festival. Mandatory means you have to go!
- Find volunteers to work at our booth. Pass out a sign-up sheet at the meeting and call each volunteer to confirm that they will help. You can never have enough volunteers. This is a social event, pretty much. Make sure all time slots are covered.
- The booth will definitely need more than two chairs which is how much they will give us. Request for more chairs from the Sun God committee. They may give us just one chair but that's an extra chair that someone could sit in.
- Publicize upcoming events at our booth. From previous years, we've held the last dance of the year on the weekend following the Sun God Festival.  
**CAUTION: Do NOT schedule the dance on the weekend of Long Beach Pride!**



- Will we have music at our booth? If yes, mark on the Sun God form that we will need an electrical outlet.
- Make sure to clean-up the mess that we made and the mess that is around us when we close down our booth. LGBA has a reputation of being one of the most responsible student organizations on campus! If we leave a mess, we may not be welcomed to have another booth the following year. Or, we may be fined.

## **STUDENT ORGANIZATION AWARDS**

At the end of every year, the school holds a Student Organization Awards banquet. To be eligible to win an award, we must fill out the application and turn them in on time. It never hurts to try. If anything, we will receive recognition.

### **What to Do :**

- Applications for the awards will be in our mailbox. If it's not there, then someone hates us. We could also



pick one up from Yvonne at the front desk or from Marcia.

- Sometimes pictures or a video helps the selection committee visualize the events that we've put on. These are extra items to turn in to help give the committee a little push to select our organization for an award or more. There are different awards so try for all of them. Make the essays sound competent and well-organized.
- RSVP for the banquet when the invitations are sent. If you don't RSVP by the date requested, then we will not be able to attend the awards banquet. This banquet is free but limited to only two people per organization. Banquet equals food. Good food, too! LGBA is known for attending the banquet. We're also known for eating all of the muffins, corn bread and biscuits before the main entree is served.

## **ROOM ALLOCATION**

Turning in the room allocation form is super important. We've been in our office (Room 216) above



soft reserves for many years. If we don't turn them in on time, another organization will receive our office space and LGBA will not have an office. DON'T screw this up!

### **What to Do :**

- If the room allocation forms are not in our mailbox, we must pick them up from Yvonne at the front desk at SOLO. Fill the forms out and turn them in to UCAB (I don't remember what it stands for) or Edna, the information booth by the Price Center Theater. (It's better to turn it in to UCAB on the second floor of the Price Center because Edna might lose them in the process of delivering them to UCAB.) Turn them in early!
- When the results come out, go check them to make sure that we got our room. This is important!

## **BUDGET REQUEST**

One last time...for this year. Requesting a budget for Fall Quarter is important. At this time, we may be all



stressed out from school but LGBA is counting on you. Without a budget, we are nothing. (See Appendix)

### **What to Do :**

- Fill out the forms that are available on the wall across from Yvonne on the third floor of the Price Center.
- Turn them in on time! Early is good! You must get Marcia's signature on all of the forms. Don't forget to fill out the back side of the forms. Marcia is swamped with students on the last day to turn them in. Don't be one of them.
- Go to the budget request meeting to explain our events and why they have to be funded. Make an appointment. Usually, if we turn in our forms early, we get rewarded with being the first ones to pick our appointment time.
- Go to the appeals meeting if we don't receive what we desired.



# APPENDIX



## MEETINGS

- Our weekly meetings are the main activity of LGBA.  
This is where the members receive the latest scoop on LGBA.
- Items on the usual agenda:
  - ~ Ice breaker: this question gives the meeting a very casual feeling. People should be relaxed rather than up-tight at our meetings.
  - ~ Business matters: upcoming events, updates on current news happening to LGBA, etc.
  - ~ Don't forget to pass around a sign-in sheet for their name, number/e-mail address and whether we should use discretion when calling them.
  - ~ Ask people to sign-up for office hours or remind them that if they can't keep their office hours to erase their name off.
  - ~ Get feedback on events that happened. How can we improve on them?
  - ~ Questions that members may have or any other announcements.
  - ~ Guest speakers or visitors with surveys/questionnaires. Sometimes, guest speakers will come because they want to discuss a dull topic. (It may not be dull to them



but to us it may be.) They usually come to say what they are going to say and then leave. You may put them early on the agenda to get them out of the way. Usually, we request that those who want to speak at our meetings call to inform us first so that we are not taken by surprise by their attendance, though we should never turn anyone away. Some speakers may have great things to present. Usually, these guests are the ones that LGBA has invited to come speak. Some guests may have surveys/questionnaires for a course project they are working on. Ask them if it is possible to leave the surveys with the members and if they could pick them up at the next meeting or during the week at the office. If they have to be filled out on the spot, I guess there is no arguing.

~ Group activity: Find an activity that EVERYONE can take part in. You can also show a video. Start a discussion. Encourage the silent ones to speak. When they start speaking on their own, you know that they are coming out of their shell.

- When three-day weekends occur (Monday as the no-



school holiday), meetings are usually held the following day, Tuesday. Make sure to ask the GSA if it's okay. Announce it at the meeting prior to that meeting. Leave it on the answering machine. Fill out a listing for *The Guardian*. You may have to fill out a new weekly meeting announcement the following week.

- As a reward and celebration for everybody, LGBA usually has a pizza party at the last meeting of every quarter. You can either take up a collection to pay for the pizza the week before or use LGBA's own funds to pay for the pizza. Don't forget to clean up afterwards! Remember, the GSA is being very generous in allowing us to use their space. Rule of thumb: Leave the place cleaner than how you found it.

## PUBLICITY

LGBA's visibility has increased greatly in the past several years because of noticeable banners and flyers and the frequency and success of our events. It all comes down to publicity. Without it, no one would know that



we're here. Some ways to gain visibility:

### - Flyers

- ~ When making flyers, keep them simple and to the point. Graphics helps to catch people's eyes.
- ~ Don't forget to put our phone number on it: 534-GAYS (4297).
- ~ When it is an event where ASUCSD funds are used (even if they only gave a buck to help fund it) you **MUST** have the ASUCSD logo on the flyer. It looks like this:



- You can obtain free adhesive copies from Maureen Davis, our financial advisor, whose office is located on the third floor of the Price Center. You can shrink or enlarge it but keep it reasonable.
- ~ Post flyers all over campus. One flyer in a posting area is not going to work! You must post many flyers in the same area. It is easier for homophobes to tear down one flyer than ten flyers. If they're going to do something stupid like tearing down our flyers, let's make it a tough job for them. Also, it is easier for potential members to see them.



- ~ When our flyers are torn down, post new ones. Don't let these ignorant bastards who tear down our flyers get to you. Keep posting. We can show them that we are not going to be pushed back into the closet easily. We will fight until there is no more fight!
- ~ Keep some "stock" flyers in the office so that people could grab some and post them when they have nothing to do. Make sure that there are staples for the stapler and tape.
- ~ We must submit a copy of each flyer to ASUCSD to show that we are replacing their logo on our flyers. If they are not funding the event but are funding for printing of our flyers, we still must place the logo on the flyer.

- Banners

- ~ Butcher paper can be obtained on the third floor of the Price Center. See Nikki Cayanan first. (She is really nice so be kind to her.) She will give you a key to get into the room that has the butcher paper which is in a cabinet behind the door.
- ~ We have tempura paints in our office. You must mix them with water. This saves paint and the quality and texture looks good and easy to use. Use the plastic dishes to mix your paint in. We also



have brushes. You can paint the banners on the balcony or on the office desk.

- ~ You can make banner painting a social event. It has worked in the past. We called them banner parties. Since we have the stereo in the office, entertainment is already supplied.
- ~ Don't forget to put "co-sponsored by ASUCSD" on it. The logo is not necessary but it is important for you to put that on the banner. (Remember, it's their butcher paper we're using.)

- *The Guardian*

- ~ You can place a free listing in *The Guardian's* Weekly Meetings page which is in every Monday edition. Forms are available at *The Guardian* office and listings are due Wednesday at noon if you want your listing to be in the following week's edition. You can announce any event you wish. This is a free service. You can list individual events, too!

- Shuttle Running Marquee

- ~ This is that lighted sign that in the front of every shuttle. You can put listings on but you are allowed a limited amount of words and there is a limited amount of space for announcements. You can turn in announcements a month in advance.
- ~ These forms can be found at the Alternative



Transportation office which is located across from the Cashier's office and north of the Bursar's/Financial Aid building.

-Shuttle Seats

~ Sometimes there are weekly calendars on the back of the shuttle seats. Sometimes there aren't. (Someone's not doing their job!) Anyway, forms for this are available on the second floor of the Price Center. Ask the front desk people and they will send you where you need to go.

- Price Center Theater Marquee

~ The front desk people on the second floor of the Price Center can also help you with this. (Keith is very helpful...and friendly, if you know what I mean.) The marquee is updated everyday. However, Price Center events get priority. If there's room, they may put other events but it never hurts to try it!

- Web Page

~ Yes, LGBA has a webpage. EVERYTHING should go onto our web page. EVERYTHING! Ideally, the web page should be revised every two weeks. We have had one of the best looking web pages ever on the internet! Let's keep up the good work.



- Chalk Boards
  - ~ Before your classes start, go to the front of the board and write the event on the board and write “SAVE” next to it. Hopefully, the professor doesn’t erase it.
- Class Announcements
  - ~ This may seem scary to some but if you are comfortable, ask the professor if you can make an announcement. It’s been done before.
- E-Mail
  - ~ You may have e-mail addresses for many of the members. Send a mass mailing to everyone about our upcoming events. You can also utilize the student-flyers service. This sends your message to all UCSD students. Contact Yolanda Leyva for more information. She is located on the third floor of the Price Center.
- UEO Events Calendar
  - ~ These calendars are posted at departments all over campus. If you turn in the blue forms before the month of your event, your event may automatically be added to this calendar. All you have to do is turn your blue form in early.
- Hotwire Magazine
  - ~ You can place event listings in this ASUCSD-



sponsored periodical. Ask Yvonne at the SOLO reception desk (third floor of Price Center) for more details.

- Miscellaneous

~ Think of other creative ways to publicize LGBA events. Everything works towards your advantage.

## OFFICE HOURS

Office Hours are an important part of LGBA and can be one of the most vital thing that mwembers will ever participate in. Some duties expected while serving office hours are:

- Many students may walk into the office, whether they are gay or not. Some may come out for the very first time. This is one of the many reasons you are doing office hours. They need someone to talk to like you needed someone when you first came out. Some may need to interview someone for a paper or project. If you don't feel comfortable doing it, take their number and leave it for a principle member.



- If someone needs to talk to someone or be counselled, there are many resources available:
  - ~ Support Groups: Confidential group to talk about whatever issues that they may be dealing with.
  - ~ Counselling: One-on-one sessions with a professional psychologist.
  - ~ Peer Counselling: One-on-one meeting with a peer.

All of these services are available through the Psychological Services department.

- You can study during your office hours.
- Office hours can be a place to hang out until your next class if there is a gap in your schedule.
- Hangout with friend/other members.
- Never be unprepared for a new person to enter the office. Help them as best as you can. If you are not able to, take their name and phone number and a principle member will contact them at their earliest convenience.
- No one but principle members and people doing office hours should know the combination to the key safe.
- Make sure the door is locked when leaving. Shake the door to verify its closure.



## DANCES

The most important thing about setting up a dance is to have the reservations for the Pub. You can have Student Center reservations as far as six (6) months in advance. We have two (2) dances per quarter. There are three (3) quarters per year. We can reserve all six (6) dances at one time, right?! Wrong! I believe you are only allowed four (4) out-standing reservations at one time. Also, three (3) quarters are nine months. It's not possible to reserve them all.

Our dances have always been held on Saturdays from 9 p.m. to 1 a.m. The reservation needs to be from 8 p.m. to 1 a.m. The success of our dances (and sanity of our principle members) have depended on the volunteer efforts of our members. We need them like they need us. Here are some volunteer positions available for members to sign-up for:

### - Set Up (8 p.m.)

- ~ Setting up is important in preparing the Pub. Make sure everyone knows each other. Set chairs and tables where they would be most effective. Refreshments and beer should be brought in and placed at the refreshment table. Decorate and make