

LAUC-SD R&PD

Notes from January 16, 2015 Meeting

The Research & Professional Development Committee's fourth meeting of 2014/15 was held on Friday, January 16, 2015, from 1:00-2:00pm in the Redwood Conference Room.

Members present: Marlayna Christensen (convener, co-chair), Shi Deng (statewide representative), Crystal Goldman (minutes), Cristela Garcia-Spitz, and SuHui Ho (co-chair).

Absent: Ryan Johnson, Rob Melton.

1. Announcements

Statewide Committee update (Shi) – The first round of review for statewide grants application is complete. Everyone who applied received either full or partial funding.

The second CFP needs to go out soon. The deadline for grant applications is February 16th.

Non-represented funds have run out.

- Action item:** Shi will present a "sales pitch" to encourage grant applications at the next LAUC-SD meeting.

It was suggested that what is required to apply for grants be listed on the local R&PD website. A table would be created with an easy list of what's needed for a state v. local grant, with an emphasis on the fact that applying for a presentation grant doesn't mean a lot of extra work in addition to what a librarian would already have done to apply to present at a conference.

Cristela pointed out that much of this information was presented by the previous R&PD committee using Powerpoint slides at a LAUC-SD meeting last year.

- Action item:** Marlayna will look into the possibility of creating a table, review slides presented by the last R&PD committee, and get back to the current committee during the February meeting.

Marlayna announced that 44 librarians opted in to the Professional Development Supplemental Funds.

2. Grants

One grant application has been received so far, and more might come in soon.

- Action item:** All committee members will review grant application as they come in.

Dual funding from statewide and divisional LAUC grants is permitted per statewide guidelines, section IV, para. F, “Application and Review Process—Dual-Level Funding” (<http://lauc.ucop.edu/committees/rpd/resguide-rev.html>).

Crystal reviewed the divisional guidelines and made the suggestion that the Research/Presentation grant be separated, and the Presentation grant be combined with the Poster grant. This way, a presentation does not have to be tied to a librarian’s research. Further, the application for Presentation/Poster grants should explicitly include travel as an expense line item.

At this point, only the Research grant application asks if human subject research was conducted and, if so, to provide documentation of IRB approval. Crystal pointed out that posters/presentations can also involve human subject research, and the question about IRB approval should be asked on all grant applications.

- Action item:** Marlayna and Crystal will meet before the next R&PD meeting to come up with a proposal for how the revised LAUC-SD grant guidelines would look.

The timeline for this grant guideline proposal is to have it approved by the R&PD committee at the February meeting, in preparation for it being voted on in March by the LAUC-SD leadership group.

- Action item:** SuHui will present the revised grant guidelines to the LAUC-SD leadership group in March.

3. Committee Charge

Rob reviewed the current committee charge, and SuHui send the proposed revision to the committee (http://libraries.ucsd.edu/about/pro/lauc-sd/5_committees/researchpd/1_charge/index.html).

The first four paragraphs on the document received little discussion, except that Marlayna pointed out the committee will need to update the references to Research grants to include and Presentation/Poster grants if it is decided that grants should be revised.

The final paragraph on the document involved two proposed changes. The first was proposed by Rob, and the second by SuHui. For the second change, Marlayna stated that library administration won’t let our committee review criteria for funding for additional funds (from Kate Balderston).

Cristela proposed adding an annual review of our own R&PD documentation; Marlayna said that this should be a part of the process for the committee, but doesn’t necessarily need to be included in the charge.

- Action item:** Marlayna will draft up language for the revised charge for committee review.
- Action item:** The committee will continue this discussion at the next meeting.

4. Programs

The committee agreed to look at potential programming during February and plan for an event at the end of March, making sure to schedule around relevant conferences. Further discussion can take place via email before the February meeting.

The following action items from the previous R&PD meeting were postponed until next meeting.

- Action item from previous meeting:** *For the December agenda we will discuss programming and guidelines to generate more applications.*

5. eScholarship

This agenda item was postponed until next meeting.

-Crystal Goldman, January 16, 2015