

LAUC-SD R&PD

Notes from October 20, 2014 Meeting

The Research & Professional Development Committee's first meeting of 2014/15 was held on Monday, October 20, 2014, from 11:00-Noon in the Redwood Conference Room.

Members present: Marlayna Christensen (convener, co-chair), Shi Deng (statewide representative), Cristela Garcia-Spitz, Crystal Goldman, SuHui Ho (co-chair), Ryan Johnson, and Rob Melton (minutes).

Absent: Aislinn Sotelo.

The meeting was convened by Marlayna Christensen. We began by having each person introduce him/herself. Marlayna explained how she and SuHui will share the chairperson duties: Marlayna will convene the meetings and SuHui will represent us on the LAUC-SD Executive Committee. Shi will continue to be our representative on systemwide R&PD. We will rotate note-taking responsibilities.

- I. Review R&PD Charge. We looked at the standing charge to R&PD and have questions about the last statement in the charge: "The committee shall evaluate the UCSD Library Professional Development Program including an annual review of the program goals, criteria, policies and procedures." In particular, we aren't sure what is meant by the "Library P.D. Program" and could find no evidence that any review of it had been made by the committee for several years. We decided to seek clarification and possible amendment of the charge by Executive Committee.
 - **Action item:** SuHui will ask Exec to discuss this item. [She sent an email to Exec members summarizing our question on Friday, October 24].
 - **Action item:** Marlayna will examine the R&PD Archive to see if there are details about why, how, and when this portion of our charge was added.

We also reviewed copies of the R&PD annual reports from 2012/13 and 2013/14.

- II. Report from Statewide R&PD (Shi). The new chair of statewide R&PD is Diane Mizrahi of UCLA. The most important news is that this year Statewide R&PD will call for grant proposals and review them twice during the year: once in the fall [proposals for this cycle were due on Friday, October 17th], and again in the spring. The second phase grants this year will be due on February 19th and recipients will be announced on March 15th. The reason for this is that the past system had such a long time between proposals and the time when the grants could be used that the funds weren't easily available for members who learn about a presentation opportunity fairly soon before the event itself. This second round of grants is restricted to proposals for conference presentations, and the awards this year will be increased from \$500 to \$750. To respond to a question about needing presentation fund before January, the Statewide R&PD suggest applicant to apply within the divisional R&PD. A problem with LAUC-SD's process is that our guidelines appear to restrict grants for presentations to those that are directly related to the librarian's research.

- **Action item:** Crystal will investigate this issue further and report back.

While discussing this topic, we discovered that the LAUC-SD website hasn't been updated to indicate that there were no statewide grant proposals from UCSD librarians in 2012/13 or 2013/14.

- **Action item:** Shi will ask LAUC-SD webmaster Kelly Smith to add "no applications" for 2012/13 and 2013/14 to the list of LAUC-SD recipients of state grants.

III. Local supplemental fund. As we are late getting started this year, we need to send out the message about opting in or out of the allocation of an additional \$100 for each librarian's research and professional development from the R&PD budget, i.e. additional to what Brian Schottlaender allocates to each librarian from the Library's budget. Marlayna outlined some concerns and questions she has, including whether brand new librarians may opt-in for the supplemental professional development funds (\$100) no matter how late in the fiscal year they join the staff. Rob had questions about whether we have the flexibility of adding to or subtracting from the traditional amount of \$100, or whether this has been pre-determined as part of the Library's budget process.

- **Action item:** Marlayna and SuHui will talk to appropriate staff in Business & Finance to get answers to these questions.

As soon as we have clarifications about these questions, we will send out the "Opt-In/Opt-Out" survey to LAUC-SD members.

Respectfully submitted,

Rob Melton

October 24, 2014