

LAUC-SD Research & Professional Development Committee
Transitional Meeting Minutes
October 1, 2007, 11-12 noon
Library Training Room

Present: Victoria Chu, Holly Eggleston, Martha Hruska (guest), SuHui Ho (statewide rep), Ardys Kozbial (co-chair & convenor), Kari Lucas, Alice Perez (co-chair), Katie Spencer, Dan Suchy, Adolfo Tarango (past member/statewide rep), Jeff Williams (past co-chair)

1. Introductions - Ardys

- Ardys Kozbial and Alice Perez are this year's R&PD co-chairs. They have divided up the duties: Ardys will build the agendas and convene the meetings; Alice will handle the budget.
- SuHui Ho is the new statewide representative to R&PD and will serve a two-year term.
- Katie Spencer was added to the committee last year because of her responsibilities in providing training and professional development opportunities. We will save any discussion about research proposals, which are confidential, for the end of our meetings when Katie will be excused.
- Two of last year's R&PD members are present: Adolfo Tarango and Jeff Williams.
- New members to the committee are: Victoria Chu, Holly Eggleston, Kari Lucas, and Dan Suchy.
- Alice will record today's minutes and the recorder will rotate amongst the committee members with the exception of the convenor, Ardys.

2. Schedule for standing meeting. Monthly, 3rd Wed of the month, 1-2 pm, location TBD (by Ardys)

This was agreeable to everyone.

3. Libraries presence in eScholarship, R+PD as editorial board - Martha

a. The questions from the August meeting:

- i. What would the role of the editorial board be?
- ii. What is included? Material that has been published? Material that has already been through a review process?
- iii. What kinds of materials get posted?
- iv. What role would this committee have as far as the mechanics of getting things into eScholarship?
- v. What about author agreements?

The concept of R&PD as an editorial board was discussed with the Library Administration Team and upon Susan Starr's retirement, this project was inherited by Martha. The idea is to have a UCSD Libraries presence in E-Scholarship and to encourage our staff, both librarians and staff members, to submit presentations, papers, etc. to this repository. This process would provide us the opportunity to experience the process of submitting to an open-access repository as faculty are looking for new models of publishing. It is difficult to be proponents of digital publishing if we haven't done it ourselves.

We would have an E-Scholarship Team comprised of a Site Administrator who would serve as the gatekeeper; and R&PD would provide oversight, publicize, and encourage our staff to submit material to E-Scholarship. This team would enumerate the steps for getting this started

and we would need to develop a policy regarding what type of content one can submit. We could begin with material our staff is comfortable submitting and for which they have permission rights. Brian has a PowerPoint presentation ready to submit to E-Scholarship.

After some discussion it was agreed that we would need to have a dedicated staff person (Site Administrator) to provide consistency to the process. This individual would assist staff in posting their material to E-Scholarship. Currently the E-Scholarship submission procedures are on a self-submit basis, but we should investigate what this workload is currently like. Martha will try to recruit someone in Library Administration for the Site Administrator position. We would not have self-submissions, this individual would be responsible for submissions, but then our system wouldn't be parallel to the faculty's.

How would this oversight by R&PD fit in with the overall mission and charge of the committee? Adolfo commented that Statewide R&PD has proposed some changes to their guidelines. Once the project has been completed, the home campus is responsible for posting it and if possible, it should be submitted to E-Scholarship. This ties in with our discussion today.

Martha stated that we would join E-Scholarship as the UCSD Libraries. Brian or who he designates would be the signatory. R&PD would need to come up with the guidelines on what we want submitted. R&PD would do the call for submissions, the promotion. We would also need the author's rights.

There was concern expressed with informal material being submitted which hasn't gone through any formal process. We would need to define use and would this repository be used as an archive? We would need to clarify this. What is the purpose of this and how might it be used?

The discussion ended with Martha to continue work on the Site Administrator position; R&PD will discuss what our role would be (public relations, review, content policy guidelines, etc.) If this moves forward, R&PD would need to discuss it with the LAUC-SD Executive Board, and possibly request a change to the committee's charge. Martha said there is no real deadline, but would like something done over the course of this year.

4. Should R+PD contact Craig Haynes to offer partnership in sponsoring this web cast? – Ardys
This webcast "Scholarly Publishing and Open Access: Straight Talk": is an introduction to open access and the majority of our librarians already know more than what this webcast offers. Based on this information the committee decided against co-sponsoring.

5. Future of the LAUC R+PD laptops

The committee decided at the August meeting that, at the next membership meeting, it would recommend to the membership that the laptops be sent to Surplus Sales. One LAUC-SD member is still using an R&PD laptop, but upon return, it too, will be sent to Surplus Sales.

6. Programs for 2007/2008 (ideas left from 2006/2007 + brainstorming)

There were two program ideas leftover from last year: Desktop drill on Author Rights and an invited speaker, Kim Dority. It was decided to wait until UCOP decides about open access before we hold the "Desktop drill on Author Rights." Regarding the second program the

committee was waiting to hear back from anyone who had heard this author speak before. Jeff Williams did hear back from one person and will let us know. Due to time constraints, Ardys suggested the committee discuss ideas for new programs over email.

7. Ideas and volunteers to publicize the fact that R+PD has money to support research.
(flyer(s), email)

Last year R&PD distributed paper flyers regarding grant money available to the membership. Arvid Nelson created the flyer (Ardys subsequently sent a copy to the committee.) Katie volunteered to work on this year's flyer. It was suggested that we distribute it in paper and online. The flyer will also be posted on our website.

Other ideas are to provide a Q&A (brown-bag) to educate the membership about grant proposals, schedule ourselves to attend librarian meetings in each department to announce the grant proposals, provide information on past librarians/grant projects. Our local guidelines are in the process of being divided into sections to make it easier for members to find the application, etc. Alice Perez will follow-up with Karen Heskett, LAUC-SD Webmaster. Dan Suchy volunteered to assist, if Karen is very busy. Katie suggested that we can promote these brown-bags, etc. in the Libraries monthly newsletter, Calendar of Events, and the Training Schedule. We could indicate that these events are for a targeted audience: librarians.

8. Future Agenda Items

- E-Scholarship
- Q&A about grant proposals (Kari)
- Flyer about grant money (Katie)

Meeting adjourned at noon.