

LAUC R&PD San Diego
Meeting August 12, 2003

Attendees: Lynda Claasen, Jim Cheng, Rob Melton, Penny Coppernoll-Blach (co-chair,) Sue McGuinness (co-chair)
Recorder: Sue McGuinness

1. Annual report: The committee reviewed the Annual report prepared by Penny and Sue, and made the following changes. Under "Statewide Grant Proposals Approved," we added the statement that the first 2 grants listed were additions/continuations of previously funded proposals. We also added the URL where the full text of the three proposals will be found. The committee agreed that the report should be posted on our local R&PD website.

2. Budget Issues: The committee discussed the appropriate uses of Opportunity funds and Professional development funds. The opportunity fund has a significant surplus and though intended for research, the members acknowledge that we receive very few grant proposals. We agreed that, until the surplus is spent down, these funds could be used for activities that would normally fall into the category of professional development. The committee voted to allocate an additional \$100.00 per member for professional development funds. The question arose as to whether unused funds could be returned to LAUC.

ACTION: Penny and Sue will meet with Maureen Harden or Gina Zimmerman to discuss budget issues including guidelines for spending.

3. Ongoing Projects: The committee agreed that the "Breakfast of Champions" was an excellent program that served its purpose of raising awareness of research opportunities.

4. Brainstorming for new program ideas:

Rob suggested that a post ALA meeting or "ALA round robin," where attendees described their experiences, would be of interest to the members.

ACTION: Lynda will organize the event (solicit participants and investigate catering costs)

Penny updated the committee on her efforts to find a speaker on the topic of research methods.

ACTION: Penny will find out if the MLA continuing education teacher would be available, and if her syllabus would be of general interest beyond medical library research.

ACTION: Rob will investigate the possibility of obtaining consulting services from local campus experts.

5. Regular tasks for new and continuing members, (additional projects tbd)

Recorder: Members will take turns recording meeting minutes.

Statewide representative: Penny or Rob tbd

Budget maintenance: Penny and Sue

Website maintenance: Sue