

SD LAUC R&PD - Summary Minutes
November 5, 2002

Present: Karrie Peterson, Anna Gold, Penny Coppernoll-Blach, Sue McGuinness

Old Business

Web Pages:

Sue has the tools and the content she needs. She can get one section of the web site moved from the biomed server to gort so that it's all together, and then when the transition happens in 2 years, it can be orderly and simple.

Actions items: Sue will get the pages updated before the next meeting, work with Steve Lawson so there are no dead links from LAUC-SD pages to the R&PD pages, and will announce the updated pages (with new content such as budget) to LAUC membership.

Equipment/Laptops

There is a web page inventorying the LAUC equipment. It doesn't seem to be in the LAUC office. We didn't feel that we needed to step in and do anything about the equipment in general. We applaud Sue's work to make the laptops easy for LAUC members to check out via Groupwise.

New Business

Patriot Act Conference/Conferences in General

General sense of the group is that the Patriot Act conference is not strictly a professional development topic, and that the Administration should be asked to fund it. Since LAUC members are interested in attending, and since LAUC-SD has never held strictly to "research only" topics, we will give partial financial support. Barbara Slater is willing to do the organizing. We plan to institute a feedback mechanism to determine membership interest for conference.

Action item: Karrie will thank Barbara for volunteering to coordinate it, explain our circumstances organizationally and our plan to ask for feedback in the future, and offer R&PD money to fund a third of the cost, with that limit being negotiable if the Administration and other interested organizations aren't willing to pony up the balance.

Budget Proposal

It is the sense of the group that we should pursue a program to encourage and promote research among our colleagues, as opposed to finding other ways of using up the money that has accumulated in the Opportunity Fund. We agreed that Anna's breakdown of awards into different types would help, and we added funding for a series of breakfast programs in which a

veteran of some R&PD activity (grant-writing, poster sessions, survey research, book/chapter writing) would lead a discussion among interested colleagues as a way to encourage more research efforts. We also agreed that it would be good to pare down the journal subscriptions in order to have more money in the General Fund for programs.

Action items:

Karrie will look into how many people are actively using the journal routing service.

Penny will coordinate the breakfast series by thinking of a good name; figuring out costs and procedures for getting coffee, fruit and pastries; proposing dates and booking the room; and scouting around for possible speakers from among our coworkers.

Karrie will investigate the lay of the land for a research seminar, with help from Anna, and using the info already gathered by Penny and Anna. It will come back to the group before final decisions are made.

Karrie will arrange for time on the agenda of the Nov 19 meeting and organize the proposal that we take to the LAUC members, with help from Anna.

Anna will work out a proposal for “deadlines” for submissions in the various awards categories, and draft a call for submissions that can go out to LAUC membership ASAP.

Next meeting: TBA