

LAUC-SD R&PD Committee Meeting
March 13, 2000
Special Collections Seminar Room

Present: Jim Church, Lynda Claassen, Joanne Donovan, Christy Hightower (chair), Karen Lindvall-Larson (recorder), Nancy Stimson

Absent: Susan Jurist

Agenda:

1. Minutes: The Committee decided to put the minutes on the LAUC website.
2. Statewide grant requests.

There was no update on the requests because of Susan's absence.

3. Program planning.

Lynda will schedule a program with Doris Alvarez of the Preuss School in mid to late April. The program would be for an hour, with Doris speaking for 20-30 minutes and answering questions.

Lynda distributed the draft of a letter developed in cooperation with Brian Schottlaender proposing a "Millennium Lecture Series" entitled "Considerations in the Definition, Development, and Maintenance of Digital Libraries." It proposes inviting ten speakers over the next two years to present their thoughts on the lecture series topic. The costs would be shared by the LAUC-UCSD R&PD Committee and Library Administration. Discussion focused on the amount the Committee would be willing to fund (up to \$4000 for the whole series or one-half of the total expenses) and what would be covered (transportation, including mileage or airfare; housing, including one night in a hotel; honoraria for non-UCSD speakers, with a maximum of \$250; video-taping; per diem; catering for the event). No honoraria can be paid to UC affiliates. The Committee recommended no more than one event a month, and scheduling them at lunch-time or early afternoon. They questioned whether it should be open to library only, UCSD only, or the San Diego community? The letter to participants needs to be revised. The talks should be interspersed with other talks on topics other than digital libraries. We should consider a series of mini-symposia, with two speakers at a time. Lynda will ask Brian for logical pairs and about the order in which participants should be invited. Lee Ann and Alvina will be asked to do travel arrangements and Brian will do the introductions. We need to adjust the schedule of speakers to his calendar. We should schedule at least one program in the series this summer. Other speakers separate from the series could be Barbara Saury and Helene Hoffman.

4. Committee budget.

Christy distributed a spreadsheet which we found confusing. Lynda later distributed a new revised budget.

5. Changing of the guard.

Christy now leaves us, to return in August. Lynda will be interim chair in her absence.