

LAUC-SD Research & Professional Development Committee

Minutes of July 24, 2015 Meeting

Redwood Conference Room, 1:00-2:30 p.m.

Present: Marlayna Christensen (convener), Shi Deng, Cristela Garcia-Spitz, Crystal Goldman, Rob Melton (recorder)

- Marlayna led us through the Action Items from the minutes of the previous (June 12) meeting, reporting results. After discussing grant requests, (**ACTION**) Marlayna will ask Kelly Smith, LAUC-SD webmaster, to add links from the list of successfully submitted proposals to their final reports.
- The minutes of the June 12 meeting were approved.
- Marlayna announced that she would soon be writing an Annual Report (**ACTION**).
- Shi gave us an update on statewide R&PD. Funding reports have been submitted to the LAUC R&PD Chairperson. ACTION: Shi will follow-up on un-posted reports. The guidelines for the call for fall 2015 grant applications are on the statewide R&PD homepage.
- Rob handed out a classified list of eBooks relating to various aspects of librarianship that he has requested using the DDA procedure in Gobi. He will discuss this project with Sam Dunlap as to whether it should be continued.
- Marlayna summarized the reports we've received on previous grant applications: we've had five completed and two are outstanding.
- She also reported that we have approximately \$2000 unencumbered funds in our budget. Our fiscal year runs from September to August, so this money is still available to allocate through August 31st. We discussed the possibility of a carry-over, but were not positive we could do this. ACTION: Marlayna will check with the Business & Finance Office to get a definitive answer. ACTION: Cristela will send a reminder to LAUC-SD members about the grant funding available, especially for any upcoming (Fall 2015) conferences.
- Marlayna brought up the subject of our application forms. She proposes that instead of the separate forms (Appendix A & B for research grants and Appendix C for presentation or poster grants), we devise a single application form that simply has an additional section for research applications. ACTION: Marlayna will draft such a form.
- We next went over upcoming programs. The CEP Fellows Reception will take place on July 29th (Cristela is principal planner). We discussed the pros and cons of two dates for a How-To session on IRB issues: the second week of August or the week of October 12th. ACTION: Ryan will contact IRB staff to determine their availability.
- We enthusiastically discussed reviving the practice of having brown-bag lunch sessions several times each year at which LAUC members can report on their recent research, presentations, or poster sessions. ACTION: Marlayna will discuss with Executive Committee.
- Marlayna announced that an ad-hoc committee is being formed to discuss the issues relating to submission of research by LAUC members to UC eScholarship. Our goal as a committee is to not be involved as a gatekeeper of LAUC members' submissions.