

LAUC SD Exec Board Meeting

Monday, 2:00 PM, 10/27/2014

Redwood Conference Room

Absent:

R. Smith

- Announcements / updates / Additions to the agenda
The Executive Board's next meeting is the Monday of Thanksgiving week, November 24. Peter will be absent but everyone else is generally able to attend so it was decided to keep the meeting date. Gayatri will take minutes for that meeting.

Old Business

- 2015 LAUC Spring Assembly
Penny announced that a date has been decided on for the Assembly: Friday, April 17. The Meeting Rooms on Fifteen are available that day, but were not available April 16, which was the first choice. Kymberly and Penny are working with Statewide LAUC to finalize the budget. We will have enough money for both conference rooms, large and small, although we'll only use the small one for half a day, from 9:00-1:00. We are not sure of the attendance we'll get. Only about 45-50 people attended the meeting at UC Davis this year, but since San Diego is a popular destination and since a Friday meeting will allow attendees to stay for the weekend we may get more.
- ARPM Revisions
Dave has sent out a couple of updates to the Membership and has raised with the Executive Board the question of how to handle the voting. It was suggested at the meeting that we follow the procedures for the LAUC-SD elections, using Survey Monkey to provide individual links and allow for private votes.
Adele summarized edits that came in from Admin and discussed putting some of the text back into Appendix VII. She will speak about this Appendix with Dave and then if needed Penny will bring up changes in the final ARPM edit at the quarterly Exec meeting with Brian on Thursday. If this happens then we will not be able to proceed with voting on the revisions on Wednesday as Dave has suggested, but should be able to start the voting on Friday or early next week.
A question was raised on how much time we give the membership to read the revised documents before voting. Dave's plan seems to be to distribute the documents and open up voting at the same time and then give a week for the members to cast their votes.

New Business

- LAUC Position Paper 5 (<http://lauc.ucop.edu/about/paper05.html>)
Penny distributed this paper, last updated in 1998, which Statewide LAUC is looking to revise and wants comments from the campuses. They intend to rewrite the paper to talk about the value of librarianship. The context for this revision is the ongoing discussion about the membership of LAUC, on whether to allow staff not in the Librarian

Series to be members of LAUC, and if so how to incorporate such staff. The Executive Board did not have any significant comments on the paper for Penny to take back to Statewide, although it was suggested that the membership question needs to be solved first and then this paper should be revised to reflect the decision about membership.

- APM Review

Emailed by Penny to the Executive Board on October 23, with a request for comments. This document is being revised to bring it into line with the MOU signed by the union, so that non-represented librarians reviews and salary decisions will be consistent with those of represented librarians.

Susan Carlson, the Vice Provost who is updating the Manual, has asked for feedback by November 21. We will be directing any comments through Statewide LAUC, so Penny needs feedback before the next Statewide conference call, i.e., in the next week or so.

- Bylaws Changes – Diversity Committee & Mentoring Committee

Karen brought forward the issue that the Mentoring Committee is not mentioned in the Bylaws, so she and the committee wrote up a draft to be entered. They followed the examples used in the Bylaws for other committees.

The Executive Board pointed out a few typos to Karen, and also mentioned a couple of issues to be looked at:

- e. 1) says “Membership shall consist of members from the Librarian Series” should that be “Members of LAUC-SD” instead, given the discussion on how to incorporate non-librarians into LAUC?
- e. 3) says “The committee shall develop and maintain resources on the LAUC-SD website” – the webmaster actually maintains the website. Karen clarified that they meant develop and maintain the content on the website. It was then suggested to change the language to “the committee shall develop and maintain resources” and not specify where the content will be presented.

Penny confirmed with Heather that all the edits regarding the Diversity Committee have been made. We will organize and present at the same time all of these changes to the Bylaws to the membership and ask for one vote to approve all the changes.

- Committee Reports

- CAPA
 - They have one appointment file on deck, for the Data Services Librarian position, and will meet on Wednesday to discuss it. The call for academic reviews goes out this week from Doug. CAPA will next look at the roster and plan for ad hocs.
- R&PD
 - They are reviewing the committee charge and have a question about language they found there, regarding the Library’s Professional Development Program. Kelly found an old mention of this Program, which appears to predate the current system of how professional development money is allocated to librarians, so presumably it can be struck from the committee’s charge.

- One question which we were not able to answer: is the committee's charge part of the Bylaws? If so, then the membership will need to vote to change it.
- Mentoring
 - See above
- Diversity

The call for volunteers to join the Library-wide Diversity Committee was sent out. Tammy will decide the membership and chair of that committee.