

LAUC Exec Board Meeting
Monday, 11am, 2/24/2014
SSHL Conference Room

Attendees: Roger Smith, Kelly Smith, Dominique Turnbow, Dave Schmitt, Cristela Garcia-Spitz, Michelle Ybarra (guest), Penny Coppernoll-Blach, Gayatri Singh, Adele Barsh, Heather Smedberg

Announcements

Statewide Professional Governance (Mary)

They are still working on revision of the LAUC statewide bylaws. Dana Peterman is leading this. There is another conference call on it this week. It's going well and Mary will report out on it when it's completed.

Assembly Planning (Roger)

We have confirmed 3 UCSD Panelists to talk about LAUC involvement in reorganization at UCSD (Roger Smith, Cristela Garcia-Spitz, and Dave Schmitt). UCD and UCB will also be presenting during this session.

Statewide Conference Call (Roger)

Meet our Members project update—David Capoli is chair. The publication frequency will be 4 times a year with 2 people at a time. The questions will be about projects and also personal questions. The statewide Diversity Committee will be coordinating the questions and profiles.

Old Business

ARPM / review process

We are moving ahead using the revised ARPM (there are no non-represented librarians up for review this cycle). ARPM revision Phase 2 will start in summer taking into account CAPA's feedback after this round of reviews. The focus will be to update any clarifications based on the experience of candidates and review initiators in this round, and perhaps incorporate the non-represented agreement changes, depending on the timing of when they become available Roger, Dave, Adele and Tammy will be involved. There may be a call for additional members.

LAUC Archive Storage

We know the amount of material we want to retain on site (about 8 boxes). Roger is in touch with Tammy about finding a space in library. 20 folders were identified that can go to statewide. In the past Steve Coy has facilitated transfer. Since we don't have a university archivist, the process might need to be rethought. No one is really looking at online content—archives or ongoing maintenance. Transition meeting in Fall is a good time to remind outgoing chairs to clean up both in print and online materials before passing on to new chair.

Action Item: Roger will touch base with statewide Secretary to check into transferring materials to statewide archives. Roger will also check with Tammy to see if we can get other space for storage (ex. Diversity has a few boxes of paper goods)

Telecommuting Expectations / telecommuting guidelines

Roger talked with Brian about this at their last meeting. Brian is open to a request from LAUC-SD to have Library Council and Admin review the policy from the perspective of the new library organization; and make clear that all programs should apply it equally.

Action item: Roger will summarize request and bring it to Admin Team and Library Council.

New Business

ClimateQUAL

The ClimateQUAL Implementation Team (CQIT) sent out a survey to the library to help prioritize different working groups. This information will be submitted to Admin in the interim report. There are some potential overlaps with LAUC-SD Committees. CQIT has gotten feedback on a library-wide Diversity Committee, and also mentoring work (providing guidance for supervisors). CQIT has been talking to LAUC-SD Diversity. It's hard to imagine two different committees with the same role. Maybe a modification could be to have membership from librarians and staff on committees. Can it still be a LAUC Committee? The University has a mentoring program. The goal was to leverage their resources. It wasn't the best fit for us because of the specificity of some of our work. It might be different for staff. There was monetary support available for the units. Librarians get a LAUC Buddy when you start, but staffs don't have anything like that. A possible model for the Diversity Committee might be there is always a seat for the state-wide LAUC rep and the LAUC-SD Executive Board member and then membership would be open to all. The LAUC-SD Committee on Diversity would still have a place on the LAUC-SD webpage.

How do we get beyond discussion? And get movement on a proposal? Such a proposal would need to include that we want the funding also be transferred; the LAUC members may need to form ad hoc committees with LAUC-SD members when work needs to be done. We need to look into LAUC's rules. The funding comes from local admin. The LAUC-SD funds would be used to fund diversity initiatives. We should look into the charge and see if it needs to be updated. It may be possible that Admin will fund the library-wide committee outside of LAUC-SD. CQIT will need to write proposals. Once Admin approves it as a step for ClimateQUAL, then LAUC-SD Executive Board can present it for a vote at the LAUC-SD Membership Team.

Committee Reports

R&PD

Reminder of the event this week-- Research Review, Wed. February 26 at noon in the Seuss Room. Your colleagues will give 'lightning round' descriptions of the research process behind a recent presentation or publication. Learn from their experience!

Mentoring

Planning Shadow a Librarian day on April 8th. They're trying to change the format to make it more "shadowing of work." A call for the volunteers should be going out this week to get people to sign up. Karen Heskett will represent the Library at the UCLA Internship Fair this year. General descriptions for

an intern was sent to Program Directors. The Committee is working with Alanna and the LAUC-SD Diversity to plan for the CEP Fellows this summer.

Diversity

Diversity has continued to work with ClimateQual, and is also coordinating with Mentoring to discuss how to support the CEP Fellows welcome this summer. Our February film series event, Young@Heart was a success and information on a March event will be coming soon.

CAPA

There are a few minor changes that were missed with the first ARPM revision. Adele is keeping track and will bring to the ARPM Revision II Team. The new contract isn't available publicly yet. CAPA and HR worked together to provide Academic Review workshops on 2/10 and 2/11. There were approximately 12 attendees at each session. The questions asked were very informative for thinking through future training. Some of what the workshops covered: gathering documents and getting the signatures coordinated, handling chronology in self-review, handling multiple job descriptions, and how to handle standard language for recommendation. Adele will follow up with questions that emerged at the Academic Review trainings on how the RI/PD is handled in the new contract, as there may be some change from previous standard practice.