

LAUC-SD Executive Board Meeting

July 8, 2013, 11-12pm

Location: SSHL Conference Room

Attending: Dave, Dominique, Roger, Penny, Harold, Gayatri

Announcements:

- Library Council approved the LAUC Mentoring proposal for an internship program at UCSD. Next steps: The Mentoring Committee will oversee the program. Alanna and Dominique will draft a timeline and process. Most likely the earliest internships can be offered in January 2014. They will work with Program Directors and LAUC-SD Executive Board to get feedback as needed and give updates.
- Space needs: Dave passed on the info to Tammy about space needs. There was a Space Planning Group. We'll probably need to get the LAUC-SD space needs on their radar.

Discussion:

- Updating of the ARPM
Patrick and Roger had volunteered to spearhead this project. There are 2 aspects. One is to update the document to reflect the new reorganization (ex. Change department head to program director). The other was to streamline and clarify some processes, like a basic merit increase. It will probably be an iterative project. Now that Patrick is gone, the LAUC-SD Executive Board recommends a group be formed to work on this project. For the task group, we recommend: a program director with review initiator experience, CAPA chairs/members, and someone from Admin and LHR. Dave and Roger will meet with Brian on Wednesday to discuss the task group and the charge, and report back.
- Transitions
Since Dave will be out of town, the transition meeting (with old and new executive board) will happen in September. Dave will send the appointment.
 - Dave will send out a call for the following:
 - Committee chairs: Annual reports due by ____, ask how many new volunteers they need, ask them to nominate a chair for the committee
 - Reminder call for Academic Senate (with a deadline); ask Mary Linn for a brief write up of position and what themes the AS has been focusing on
 - Call for new webmaster (2 year term)
 - Call for R&PD rep to statewide

Committee updates

Mentoring: Working on implementing the new Internship Program. They will also host a "Day in the Life" panel on August 9th from 12 -1:30pm in the Seuss Room with our very own Dave Schmitt (academic librarian), a Grossmont Consumer Health librarian, and the current SD Zoo librarian. Refreshments will be served. It's aimed at lib/info science students, as well as newer professionals.

Research & Professional Development: The *Tillett's Travels: the Course of a Rewarding Professional Career as a Librarian* program was well attended and they received a lot of positive feedback. Roger and

She are also talking to Tammy about the funds, which will go back to the library, and then be reallocated to LAUC.

CAPA: They finished reviewing all the files by Friday, June 14th, which was before the campus deadline! It took about a month longer than last year. The final numbers will be included in the annual report.

Diversity: Save the date for the potluck on Wednesday, July 31st, from 12- 1:30pm in the Seuss Room and an open planning meeting in August.