

## LAUC-SD Executive Board Meeting

December 10, 2012, 11-12pm

Location: S&E Events Room

Attending: Dave, Patrick, Dominique, Roger, Harold, Penny, Cristela, Gayatri, Mike

### Announcements

1. With one addition, the minutes were approved.
2. I will announce again via email, with more explanation, about making a voluntary contribution to LAUC before the 1/8 general membership meeting. (I have received eight contributions so far.)
3. Brian did reply concerning Admin's response to the ClimateQual survey report and had some questions concerning the interpretation of the data.

### Old Business

4. Discussion about LAUC assembly – There was an idea that the assembly topic could center around the six points in the CoUL report. This could be a report just for LAUC, or presented to CoUL as a way to be pro-active and “go on the record”. Perhaps not an “official report,” but a response as a “how-to implement” from the library perspective. Possible format would be to have an “inspirational” speaker, either someone from the outside (a “think tank” type) speaking on grass roots leadership and empowerment, or an internal UC speaker that has implemented some of the ideas on their campus (such as, open access and scholarly communication). This would be followed by breakout groups for each of the six topic points, which will have leaders/facilitators appointed before the meeting, and attendees will have already chosen the group they would like to be in.
5. Discussion regarding LAUC nominations/exec board representation: An issue was raised to the mentoring committee that the recent makeup of the board has been too male dominated, and at least for this person they haven't felt comfortable in putting their name forward to run for office. This led to a larger discussion about the nominations process and creating guidelines, such as trying to get a minimum of 3 people to run for each position. Also, keeping track of who was asked to run and when (to possibly ask them again later), and why some people have not run for a position in a very long time, if ever. Other ideas included having a “job fair” event where interested people could attend and get information about each position, time commitment etc., or this could be done at an open Executive Board meeting. Also, the Nominations committee should send the slate of candidates to the EB for approval. Do other statewide LAUCs have guidelines in place? There should be an environment of creating a pipeline where people serve on committees, chair committees and then run and serve on the EB. ACTION: Dave will compile data on the makeup of the EB and committees from recent years, ask statewide for any guidelines, draft guidelines and a process for record keeping.
6. LAUC archives disposition (Cristela) – The ad hoc group met and started to go through eight boxes, about half of which are organized. The rest of the material is mostly from R&PD. (Some of this material was scanned by Dominique and put on the P: drive.) The ad hoc will try to write up recommendations by the next general meeting (1/8), which will formalize the process of what to keep and where. One recommendation is for each exec board member and committee to clean up their files and submit them for the archives by the “hand off” meeting in August. The reason

the archive material ended up in facilities was it was originally stored in the “LAUC room”, which closed several years ago.

#### Statewide Update

7. No update on CoUL meeting.

#### Committee Reports

8. CAPA (Harold) – In November, CAPA held workshops and had a debrief meeting with Admin about the last cycle and the coming cycle.
9. Diversity (Cristela) – There will be a cookie sharing event and party today in the Seuss Room.
10. Mentoring (Alanna/Dominique) – Compiling survey feedback from “Shadow a Librarian Day”. All of the mentors responded, and all but one of the mentees. Comments were very positive.
11. R&PD – Working on programming and creating an honorarium for a speaker on career development. Brainstorming on how to get people to seek funding.