

LAUC-SD Executive Board meeting minutes (9/8/95)

Present: Karen Cargille (chair), Lynda Claassen, Joanne Donovan, Cynthia Jahns, Elliot Kanter, Kari Lucas, Elizabeth Robinson (recorder), Barbara Slater, Brad Westbrook.

ANNOUNCEMENTS

1. Karen indicated that Jackie Hanson would discuss the salary bifurcation issue at the 9/12 membership meeting.
2. Discussion on the SDM Performance Review team is pending.
3. Joanne noted that streamlining ideas in the peer review process were being incorporated into the relevant documentation.
4. Joanne also announced the 9/21 teleconference sponsored by the R&PD committee on copyright issues in the electronic age. Alice Perez needs RSVPs by the 18th.
5. Karen indicated that San Diego needs a representative on HOS (Heads of Systems) and will ask for volunteers at the 9/12 membership meeting as well as via email.

BUSINESS

1. Brad summarized the LAUC Ad Hoc Committee on Archives report which proposes a unified LAUC archive at any one of the nine campuses. The archive would hold statewide as well as divisional records. The ad hoc committee feels that this would streamline processing and storage and provide access to many documents not currently available. In its proposal, the ad hoc committee recommends each chapter be responsible for the processing of documents to be submitted.

Karen noted that there are some campuses (e.g. UC Davis) who have indicated a desire for a 5-10 year submission schedule. Two other campuses store their records exclusively online. Lynda proposed that SRLF and NRLF could be possible storage and processing sites for LAUC records. Karen indicated that the statewide LAUC Executive Board will be discussing this proposal at their October meeting. Karen will forward the proposal to the LAUC-SD membership for discussion at the latter's 9/12 meeting.

2. Karen indicated that in the past, the LAUC-SD Executive Board has divvied up distribution of other chapters' minutes among its members. Karen will assign a campus to each member (Barbara volunteered to handle UCI's; Elliot, SB's). As Elizabeth receives these, she will forward to the appropriate Executive Board member for selection and further distribution as warranted. Members will not retain copies after distribution.

social. The Faculty Club will bill LAUC-SD instead of accepting prepayment. Tickets for beverages will be issued to members at the social.

Karen will send a special invitation to all the new librarians. Barbara and Anne Prussing will buy a gift and card for Beverly Renford as congratulations on completion of her term as statewide LAUC president. There was also some discussion on purchasing corsages for the three new librarians as well as Beverly. Lynda will prepare name tags for attendees of the social; Cynthia will staff a table at the social to distribute tags and tickets. Barbara will make a table sign to indicate the nature/sponsorship of the event. A week before the event and the morning of said, Cynthia will send email reminders to the LAUC-SD mailing list.

4. Elizabeth distributed a draft of a call for membership contributions and asked if we wanted to make an appeal for contributions over the usual \$5 solicitation. This idea was generally opposed, but there was discussion about setting a budget for funding variant efforts not covered by LAUC R&PD grants. Lynda suggested that if we have funds to rollover, we may want to, for one year, not make an annual call for contributions. Karen suggested this topic be added to the membership agenda for the 9/12 meeting.
5. Kari presented a CAPA document concerning these performance review issues: (1) revision of the transmittal form from CAPA to ad hoc committees, (2) inclusion of UC (not UCSD) committee, etc. service in review category A (Professional Competence and Service Within the Library) or C (University and Library-related Public Service), (3) inclusion or not of organizational charts in review files, and (4) review timeframe for new librarians on their first review.

Discussion centered on issue 4 and its fairness to new librarians. Kari will forward the document to the membership for discussion at the 9/12 membership meeting.

6. Joanne reported that Library Administration was developing a series of 5-6 forums featuring speakers who would address information management for the next 3-5 years. Possible speakers include Dorothy Gregor and Clifford Lynch. R&PD will offer to assist Adcon in planning these forums.

The next LAUC-SD Executive Board meeting is scheduled for October 17, 1995, 1:30-3 pm in the Special Collections Seminar Room.