

Minutes, LAUC Executive Board Meeting  
December 2, 1994

Present: Jahns, Kanter, Cargille, Haynes, Colson, Starr, Prussing  
Absent: Abrams

1. Minutes of the last Executive Board Meeting were approved.
2. The Treasurer reported a balance of \$819.51
3. Announcements

LAUC monthly lunches will start again in January. Anne Prussing will try to also schedule a farewell lunch for Tami Weintraub.

4. CAPA document

At the last LAUC-SD membership meeting, it was agreed that a small committee would be formed to look at ways to streamline peer review. Colson distributed a suggested revision based on the work of a committee consisting of the current CAPA plus two former CAPA members (Cargille and Stewart). The suggestion will be discussed at the membership meeting on December 5, 1994.

5. Bylaws vote

The proposed change in the bylaws to change the word "chairperson" to "chair" and to create a standing Committee on Cultural Diversity will be voted upon at the December 5, 1994 membership meeting.

6. Research and Professional Development Committee

Abrams will report briefly on the committee's work at the membership meeting. They had a 50% response rate to their survey of possible use of R&PD funds and needs for programs. The survey responses still need to be discussed by the committee before being distributed to the membership.

7. LAUC-SD Archives

Special Collections feels it is inappropriate for them to continue to house the LAUC-SD archives because 1) they do not meet the criteria for deposit of Archives in the UCSD Special Collections, 2) they lack the resources to process them and 3) their historical value is limited now that the LAUC History has been published.

A committee will be formed to review the LAUC-SD Archives and recommend guidelines for what should be kept, where it should be housed, and what bylaws changes may be needed to clarify the policies for the LAUC-SD Archives.

Committee members: Kanter, Cargille, Starr, and, if possible, Westbrook. Kanter will report back on this topic as well from the Statewide Executive Board meeting where Archives are on the agenda.

8. Progress reports:

a. Pathways to LAUC - Kanter, Lucas and Prussing met to follow up on the LAUC participation survey. They are preparing a document with information on LAUC-SD history, officers, responsibilities, expectations for members, committee structures, value and benefit of participation, and statewide officers and committees. The Vice Chair/Chair Elect will be charged to update this document each year; all members will have a copy. A draft will be given to Executive Board members by Feb. 1, 1995.

b. LAUC Home Page

UCOP is now maintaining a statewide LAUC Gopher, with links to gophers at the Division level. LAUC-SD will therefore continue to maintain local information on a gopher server, so that other Divisions can access it, while at the same time maintaining a LAUC-SD WWW home page on Infopath. Kanter will ask Stave to develop a process for routinely updating the LAUC-SD information.

9. LAUC-SD Committee minutes

After some discussion, it was agreed that it would be advisable for two LAUC-SD committees, R&PD and Affirmative Action (Cultural Diversity) to distribute summary minutes to the membership. R&PD already prepares minutes. Affirmative Action will be asked to prepare minutes or summaries, at their discretion.