

LAUC-SD EXECUTIVE BOARD MEETING

Minutes July 22, 1994

BML History Room 2:00 p.m.

Present: Ruth Gustafson, Cynthia Jahns, Elliot Kanter, Richard Lindemann, Kari Lucas, Anne Prussing (Chair), Chris Stave.

AFFIRMATIVE ACTION COMMITTEE REQUEST

C. Stave presented a "Proposal to make the LAUC-SD Ad Hoc Committee on Affirmative Action a standing committee" and proposed bylaws modifications to coincide with the aforementioned proposal.

Discussion about the proposal ensued. While the board expressed support for the proposal, there was sentiment that the wording of the document needed embellishment in order to express more fully the justification for the proposed action. Bylaws changes were also discussed and changes in wording were suggested.

A revised draft of the proposal and bylaws will be distributed by email to the Executive Board and, if acceptable to all, will be sent forward as an agenda item for the next membership meeting. If further discussion seems warranted, that discussion will be had during the transition meeting of the Executive Board.

LAUC-SD PARTICIPATION SURVEY

K. Lucas had received a few minor suggestions from board members on wording the survey instrument. Other revisions were suggested. A revised draft incorporating changes will be distributed by email to the Executive Board for review. Once approved, the survey will be broadcast to the membership by email in anticipation of electronic response. Those wishing anonymity will have the opportunity of responding on paper by office mail. The survey will be sent out on August 1 with responses due September 1.

CAPA REQUEST FOR Ad Hoc REVIEW STREAMLINING COMMITTEE

A. Prussing distributed copies of an email message from B. Renford (outgoing chair of CAPA), on behalf of CAPA, requesting the formation of an ad hoc committee to review last year's list of issues and recommendations, to review issues involved in streamlining the review process, and to identify follow-up actions that would be needed for revising the Academic Review Procedures document accordingly. J. Hanson has agreed to perform preliminary work in identifying absolutely essential procedures mandated by the APM and might rightly serve on the proposed ad hoc committee ex officio.

A. Prussing will broadcast a call to the membership by email providing a brief charge and soliciting volunteers for this ad hoc committee. Committee recommendations should be prepared for presentation at the September membership meeting, since time

is essential if streamlining occurs for the coming review cycle. Most desirable committee appointees will be those with CAPA experience.

94/95 COMMITTEE APPOINTMENTS PROCESS

Timing is a problem in making appointments, which are made by the new chair in consultation with the new board. These officers begin their term in September, but there are statewide considerations that dictate determining committee membership before the statewide transition meeting in August.

The board agreed to encourage the new board to meet before the local transition meeting for the purpose of making committee appointments so that committee appointments are in place before the statewide transition meeting and the new term. E. Kanter will call preliminary meeting.

LAUC-SD TRANSITION MEETING

A. Prussing will call a transition board meeting for the second or third week of August, in advance of the statewide transition meeting.

OTHER BUSINESS

1. A. Prussing has sent a letter outlining LAUC-SD's proposal for professional development funding to Gerald Lowell, who is taking it under advisement preliminary to library-wide budget discussions.
2. A new-member social is still in the offing, to be held sometime this autumn.
3. Secretary will monitor the arrival of new librarians and prompt the Chair to appoint a "LAUC Buddy" for each newly arrived librarian.
4. Susannah Galloway is retiring on September 1; A. Prussing will investigate farewell possibilities.

The meeting was adjourned at 3:20.

Respectfully submitted, R. Lindemann, Secretary/Treasurer