

LAUC-SD EXECUTIVE BOARD MEETING
Minutes November 19, 1993
Biomedical Library History Room 10:00 a.m.

Present: Ruth Gustafson, Cynthia Jahns, Elliot Kanter, Richard Lindemann, Anne Prussing (Chair), Beverly Renford, Chris Stave.

CAPA Update

B. Renford reported that meetings among outgoing and incoming CAPA members and G. Lowell were ongoing. These meetings focus on issues and procedures. A document outlining these matters will be distributed to the membership in anticipation of the November membership meeting, where a full discussion of the issues is planned.

Treasurer's Report

R. Lindemann reported that the recent calls for membership contributions had resulted in 36 responses and a total income of \$370. The Board recommended a third call, which will be made during the first week of December.

Ensuing comments included A. Prussing's suggestion that the Board explore the nature and extent of funding sources at other UC campuses as these funds relate to operating expenses. R. Lindemann will draft such a query for A. Prussing's review and then transmit it via email to other chapter treasurers.

Further discussion considered the appropriateness of using local treasury monies to pay for required lunches that form part of the scheduled program at Assemblies. Currently, these are paid for personally even though they are a necessity to the business at hand. C. Jahns moved, and B. Renford seconded, that this expense be reimbursable from the LAUC-SD treasury since it is an obligation rather than a choice or privilege. The motion passed unanimously.

Forwarding Email

The Board agreed that A. Prussing should forward to them all email communications from other divisions and from statewide. The Board further agreed that the Chair should assess and forward to the membership those messages that are appropriate to the membership at large.

LAUC-SD Gopher

Disseminating minutes and other LAUC documents led to a discussion about establishing a local gopher to post a variety of files that would be useful to the membership. UC Santa Barbara currently has such a gopher in place, where division minutes, LAUC-SB rosters and other information is posted. Mounting documents

pertaining to promotion, review and appointment (ARM, APM, MOU), as well as such documents as bylaws and position papers, might be useful in providing convenient and up-to-date versions of documents that frequently undergo revision. Planning for the structure and content of such a gopher, compiling text in machine-readable format, maintaining and revising the files when needed, and linking these files with data already available in MELVYL were all identified as points requiring careful consideration. This topic will be pursued further as a discussion item at the next membership meeting.

ROOM 506

The research room managed by the Research and Professional Development Committee remains marginally useful because network linkage remains impossible. Requested service from Systems for wiring is only partially completed; C. Jahns will inquire of R. Corbin about the status of this request.